

ANNEX A

SGOG4PK4-001158

No.: 858 S. 2023

**Republic of the Philippines
Department of Education****TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

NAME	PRECIOSA MARIE T. ALBA
Position/Designation	PDO II-DRRM
Permanent Station	SGOD
Purpose of Travel (must be supported by attachments)	To attend the Manila Bay Rehabilitation activities: Coordination Meeting and Mangrove Reforestation/Planting
Inclusive Dates	December 14-15, 2023
Destination	El Palacio Hotel, Noveleta, Cavite
Fund Source	FY 2023 DPRP Downloaded Funds /Division Funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

PRECIOSA MARIE T. ALBA

Name and Signature of Requesting Employee

December 11, 2023

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

Recommending Approval:DR. EPIFANIA F. CARANDANG

Name and Signature of Recommending Authority

December 11, 2023

Date

APPROVED:SUSAN D. ORIBIANA, CESO VSchools Division Superintendent
Name and Signature of Approving AuthorityDecember 11, 2023

Date

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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



Downloaded from DepEd Calabarzon

December 11, 2023

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit depedcalabarzon.ph)

MANILA BAY REHABILITATION ACTIVITIES

Relative to Regional Memorandum No. 674¹ and 735², s. 2023, this Office announces that the Coordination Meeting of the Project Development Officer II-DRRM will be rescheduled from **December 13, 2023**, to **December 14, 2023**, and the Mangrove reforestation activities will be moved from **December 14, 2023**, to **December 15, 2023**.

Other provisions in the previous Memorandum are still in effect.

For information and guidance of all concerned.

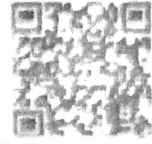
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¹ Regional Climate Change Caravan and Manila Bay Rehabilitation Activities

² Addendum to Regional Memorandum 674, s. 2023



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



ESD-CALABARZON-2023

5 December 2023

Regional Memorandum
No. 735 s. 2023

ADDENDUM TO REGIONAL MEMORANDUM
NO. 674, S. 2023

To **Schools Division Superintendents**

1. Relative to the Regional Memorandum No. 674, s. 2023¹, please be advised that the new schedule of the 2023 Regional Climate Change Caravan shall be on **December 12-13, 2023**, at Rizal, Laguna and the Manila Bay Rehabilitation activities shall be on **December 14, 2023**, at Noveleta, Cavite.
2. This is to reiterate that the participants in the Regional Climate Change Caravan are: one (1) division partnership focal person, members of the Technical Working Group (*refer to Annex C*) from SDO Laguna, and the satellite office on Rizal Elementary School, Rizal, Laguna at 8:00 AM for the clean-up and tree planting activities. Refer to Annex A for the program of activities.
3. Furthermore, Schools Division Superintendents, Asst. Schools Division Superintendent, SGOD and CID Chiefs, Partnership Program focal, **Project Development Officer II – DRRM**, and Project Development Officer I or Yes-O Focal persons are invited to the Mangrove Reforestation on **December 14, 2023**, in front of the **El Palacio Hotel, Noveleta, Cavite** at 6:30 AM. Breakfast shall be distributed to the participants during the assembly. Refer to Annex B for the activities.
4. There will be a virtual preparatory meeting to be attended by partnership focal persons involved on December 6, 2023, at 10:00 AM, while the Project Development Officers II of DRRM will also have a virtual meeting at 1:00 PM of the same date. In addition, the **Project Development Officers II of DRRM will attend a face-to-face coordination meeting on December 13, 2023, at 1:00 PM at El Palacio Hotel, Noveleta, Cavite.** The link will be provided to their respective email addresses.

¹ Regional Climate Change Caravan and Manila Bay Rehabilitation Activities

Annex C: Members of the Technical Working Group

Activity	Name
2023 Climate Change Caravan Program	Aldin C. Urian Rosie M. Rogado Armin Cabrales, PSDS Laurita P. Arca, Principal Darwin Navarro Angelita Viñas Marian Arsolacia
Tree Planting and Clean Up Drive	Severa C. Versola, PSDS Eliezer A. Lacson, Principal Teodolfo Escueta Jr, DRRM Florante R De Castro DRRM Lester J. Sunega, DRRM Mark Z. Agustin, GPP Katherine M Castillon, YES-O
Hosting – SDO Laguna	Editha M. Atendido, CESO V – SDS Elvira B. Catangay, ASDS Arlene S. Ricasata, CESO VI, ASDS Darwin S. Talambayan, SGOD Chief Orlando T. Valverde, CID Chief Marlyn N. Lozada, SEPS Socmob Carol E. Delos Santos, PDO II-DRRM Elenita B. Tuyor, PDO I Princess P. Robles, PDO I Marites De Leon Gaela Christine Marie Querona Trisia Jaucian Gime Czeila Faye P. Vicente Joyce Ann N. Rissa S. Viterbo Sally Z. Villanueva Ronna R. Meruena Lorelyn Penalosa Marilou M. Corpuz Ma. Myla A. Moncada Cecile Z. Fragnal Brent Rza G. Aragon
Hosting – SDO Cavite	Rosemarie D. Torres, SDS Galileo L. Go, ASDS Randy D. Punzalan, ASDS Diana P. Topacio, SGOD Chief Elpidia B. Bergado, CID Chief Mary Ann B. Gatpandan, SEPS SocMob Jesselle Mark P. Reyes, PDO II Lito S. Camo, PDO I <i>Safety and Security</i> Kevin Herick C. Avilla Carlo C. Melo Joel R. Ayos

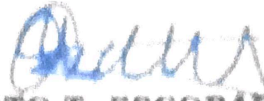
Annex A: 2023 Regional Climate Change Caravan

Date and Time	Activities	Involved personnel
December 12, 2023	Clean-up drive and tree-planting activities	2023 RCCC TWG Partnership focal person
7:00 AM	Assembly at Rizal ES	
8:00 AM	Clean-up Drive	
10:00 AM	Tree Planting (Tayak Hills)	
12:00 Noon	Lunch	
1:00 PM	Preparation for the 2023 RCCC Program	
3:00 PM	Travel to holding area (TBA)	
December 13	2023 Regional Climate Change Caravan	2023 RCCC TWG Partnership focal person Partners and Stakeholders
8:00 AM	Travel to Sta. Catalina Integrated School	
9:00 AM	Registration	
9:15 AM	Program Proper	

Annex B: Manila Bay Rehabilitation Activities

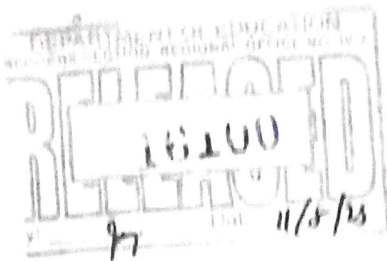
Date and Time	Activities	Involved personnel
December 13, 2023 1:00 PM	Coordination Meeting El Palacio Hotel	Project Development Officer II - DRRM
December 14, 2023 6:30 AM	Mangrove Reforestation Assembly time and distribution of breakfast (in front of El Palacio Hotel)	Refer to paragraph 3 for the invited participants
7:15 AM	Travel to Mangrove Forest (San Rafael IV, Noveleta, Cavite)	
7:30 AM	Mangrove planting activity	
11:00 AM	Departure	

5. For further details, please contact Wilbert C. Ulpindo, Project Development Officer II of the Education Support Services Division through eesd.calabarzon@deped.gov.ph and mobile no. 0917-854-2321.
6. Immediate dissemination of this Memorandum is desired.



ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

03/ROK2



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



6 November 2023

Regional Memorandum
No 674 s 2023

**2023 REGIONAL CLIMATE CHANGE CARAVAN AND
MANILA BAY REHABILITATION ACTIVITIES**

To Schools Division Superintendents




1. The Department of Education Region IV-A CALABARZON through the Education Support Services Division shall conduct the 2023 Regional Climate Change Caravan and the Manila Bay Rehabilitation Activities on December 4-6, 2023.
2. The Schools Division Office of Laguna shall assist the region in conducting the 2023 Regional Climate Change Caravan (RCCC) in a select school of the Division through the Schools Governance and Operations Division while the Schools Division Office of Cavite shall assist the region in conducting the Manila Bay Rehabilitation (MBR) Activities and select a mangrove site for reforestation in coordination with the Local Government Unit of Cavite.
3. A coordination meeting with the host divisions shall be conducted virtually or physically relative to the preparations for the activities.
4. This office encourages all Division Partnership Program focal to assist and generate resources relative to climate change advocacy for the adopt-a-school campaign. A virtual coordination meeting shall be conducted on November 9, 2023, at 1:00 p.m. A meeting link shall be provided for the group.
5. The Disaster Risk Reduction and Management Coordinator shall conduct a preparatory meeting on December 5, 2023, at 1:00 PM, venue to be announced on a separate issuance.
6. Logistic and incidental expenses shall be charged to Climate Change Adaptation and Mitigation, and MBR Fund of the Region while travel expenses shall be charged to local funds subject to usual accounting and auditing rules and regulations.



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



7. Refer to Enclosure A for the participants in the activities.
8. For any questions or clarifications, contact Wilbert C. Ulpindo of the Education Support Services Division at email essd.calabarzon@deped.gov.ph and mobile number at 09178 854 2321.
9. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 

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Enclosure A: **PROVISIONARY PROGRAM AND ACTIVITIES**

Date	Activities	Participants
December 4, 2023	Clean-up drive (Laguna) Tree Planting Activity	RD, ARD ESSD SDS ASDS SGOD Personnel (Laguna) SDO Partnership Program Focal (All Division)
December 5, 2023	2023 Regional Climate Change Caravan and Adopt-a-school program. (Laguna)	RD, ARD ESSD SDS ASDS SGOD Personnel (Laguna) SDO Partnership Program Focal (All Division)
December 6, 2023	Manila Bay Rehabilitation Activity: Mangrove Reforestation (Cavite)	RD, ARD, FD Chiefs ESSD SDS ASDS SGOD Chiefs SDO Partnership Program (All Division) PDO I / YES-O Coordinator (All Division) PDO II – DRRM (All Division)